

*Sharing Our Resources: A Vision for Addressing
Cross Border Water Scarcity Caused by Climate
Change*

Journalist Workshop

March 28 – 30, 2010

LOGISTICAL PACK

Organized by

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1. Welcome

Dear Participants and Trainers,

Welcome to LEAD Pakistan's three day Regional Workshop for Journalists on Climate Change, *"Sharing Our Resource: A Vision for Addressing Cross Border Water Scarcity Caused by Climate Change"*. We are grateful to our donors namely DFID, Commonwealth Foundation, Ministry of Environment, One UN – JPE who extended financial assistance and supported LEAD Pakistan in achieving its goal of conducting this workshop along with inviting distinguished speakers and participants from UK, India and Pakistan. The overarching objective of this activity is to build capacity of the journalists on reporting on the regional climate change issues particularly the trans-boundary water issues. This logistical pack is designed to share details related to the sessions and associated logistics required to ensure the smooth delivery of the workshop and keep your stay comfortable during the workshop.

We hope you enjoy the workshop and your stay with us.

Good luck,

LEAD Team

2. Regional Workshop Schedule overview

Day 0	Day 1	Day 2	Day 3	Day 4
Saturday, March 27th 2010	Sunday, March 28th 2010	Monday, March 29th 2010	Tuesday, March 30th 2010	Wednesday, March 31st 2010
Arrival of Participants and Trainers in Islamabad from UK, India and other parts of Pakistan	Registration	Session - Climate change effects on Himalayan glaciers	Departure for Field visit	Departure of Participants and trainers from UK, India and other parts of Pakistan
	Inaugural and Welcome	Session - Climate change effects in Indus Delta and Wetlands	Field visit to the proposed site with refreshments	
	Refreshments and Group photo	Refreshments	Field Visit - Continued	
	Panel Discussion on Inter provincial and inter regional water distribution	Session - Framing the Story: Key Reporting/documenting Tips (Group Work)	Lunch and departure for Hotel	
	Lunch	Lunch		
	Panel Discussion on Science of Climate Change and negotiations	Session - Water issues from Kashmiri perspective	Certificate Distribution Ceremony followed by refreshments	
	Session - Pakistan's Perspective on the Copenhagen Accord	Refreshments	Getting ready for the Farewell dinner	
		Session - Environment and Development: <ul style="list-style-type: none"> The Case of Climate Change on Food Security Population, Environment and Development 	Departure for the farewell Dinner from Hotel	
		Discussion - problems and prospects of reporting on water/food issues followed by written feedback plus evaluations	Farewell Dinner	
		Discussion - proposed climate change media network and Action Plan for COP 16		

3. Travel (within city, local and International)

The detail of the travel associated with the workshop is as follows:

Travel of Trainers from UK

The trainers coming from UK are communicated the 'cap rates' for their economy class air travel on a direct route (London – Islamabad – London). They are requested to purchase their tickets within the cap rates. The additional costs incurred on meals, stay (if any) during transit and luggage which is above the cap rates will be borne by the trainers themselves. LEAD Pakistan will reimburse the cost of the ticket only. The reimbursement of ticket will be made upon the submission of e/ original ticket and boarding passes to LEAD Pakistan. LEAD Pakistan through hotel service will arrange the airport pick and drop to the trainers upon their arrival in Islamabad at Benazir Bhutto International Airport. The trainers are requested to submit the e/ original ticket and original boarding passes as early as possible for smooth completion of the reimbursement process. No reimbursements will be made without claims.

Travel of Trainers and Participants from India

The air tickets (economy class) for all the participants coming from India have already been purchased by LEAD Pakistan for the direct route (Del – Lhr – Isb – Lhr – Del). These purchased tickets have been shared with the participants. All the participants are requested to keep original boarding passes of their travel and submit those to the LEAD Pakistan's facilitator of the event. The additional costs incurred on meals during transit and luggage will be borne by the participants themselves.

The three particular participants from Srinagar, Bangalore and Bhubaneswar are requested to arrange their own travel of economy class tickets by air or by road under the 'cap rates' communicated in advance by LEAD Pakistan. The reimbursement of this travel will be made upon the submission of e/ original tickets and the boarding passes. The additional costs incurred on meals during transit, luggage and stay in Delhi or elsewhere for catching flight from Delhi on 27th March will be borne by the participants themselves.

LEAD Pakistan through hotel service will arrange for the airport pick and drop of all the participants and trainers upon their arrival in Islamabad at Benazir Bhutto International Airport.

Travel of Trainers and Participants from Pakistan (By Air and By Road)

The participants and trainers coming from Pakistan are already aware of the 'cap rates' for their economy class travel either by air or by road. All the participants coming from different cities of Pakistan are requested to arrange their travel according to the accommodation days and hotel check in and checkout timings on March 27th and 31st 2010. LEAD Pakistan will bear hotel costs of the mentioned dates only.

All participants coming by air from ***Karachi, Quetta and Gilgit*** are requested to purchase the economy class tickets under the 'cap rates' communicated well in advance and share their travel itinerary with LEAD Pakistan for their pick and drop from the Benazir Bhutto International airport. The hotel service will be requested for the airport pick and drop of the participants. Therefore it is essential to communicate your travel itinerary with LEAD Pakistan by Thursday, March 25th. LEAD or the hotel will not be responsible for your airport pick and drop if the travel itinerary is not shared by the cut off date. The cost of the ticket will only be reimbursed upon submission of e/ original ticket and the boarding passes. The additional costs incurred on meals at the airports, and luggage will be borne by the participants themselves.

Participants coming from ***Lahore, Peshawar, Abbottabad and Muzaffarabad*** will be travelling by road. LEAD Pakistan will reimburse the economy class ticket of Daewoo bus to the participants coming from these cities. Travel from the Daewoo bus terminal to the hotel will only be reimbursed against the receipts of metro cab service. No costs against local travel from bus terminal to the hotel will be reimbursed without claims or against hand written receipts. The participants coming by road are requested to submit their bus tickets of direct route from city of origin to Islamabad to LEAD Pakistan's facilitator for reimbursements against their travel.

No travel cost will be reimbursed to the participants coming from Islamabad and Rawalpindi for participation in the workshop.

Travel for Field Visit and Farewell Dinner

The travel for the field visit and farewell dinner will be the responsibility LEAD Pakistan. Coasters have been arranged for this purpose. It is advised that all participants should travel in coasters. Participants from Islamabad and Rawalpindi are requested to coordinate with the LEAD facilitators for their travel especially for the farewell dinner.

Local travel within Islamabad/ Travel within the City

This section is especially for international participants and national participants coming from other cities. In case they wish to travel in Islamabad for shopping or recreation in the evenings; under the existing law and order conditions prevailing in the country, it is suggested that the international participants take some local participant especially from Islamabad with them if they plan to visit the city. In any case going alone to the market or elsewhere outside the hotel should be avoided at all costs.

4. Accommodation in the Hotel

LEAD Pakistan will provide accommodation for maximum up to 4 nights i.e (27th March till 30th March) to all the International and national participants except for the Islamabad and Rawalpindi participants. A single room at PKR 11,500 per night has been arranged for you at Marriot Hotel, Islamabad. The details of accommodation are as follows:

Check-In: March 27, 2010
Check-Out: March 31, 2010
Check in time: 1400 hrs
Check out time: 1200 hrs

The room facilities are inclusive of:

- Buffet breakfast at the Nadia Coffee Shop.
- Buffet Dinner at Nadia Coffee Shop (Excluding Beverages)
- Complimentary Mini Bar in all rooms (refilled once a day).
- Fruit basket in each room and choice of local newspaper.
- Airport transfer, by hotel van, subject to prior flight details.
- Use of Health Club, Swimming Pool with Sauna and Steam bath.
- Electronic Safe Deposit Box sizeable enough to hold a laptop computer.
- Broad band Internet facility. (@Rs 180/+tax per hour)
- 42" plasma screen.

Any expense incurred over and above the mentioned facilities will have to be borne by the participants; it is requested that the bills of the additional charges be paid by the participants at the time of check out from the hotel. LEAD Pakistan and its sponsors will not be responsible for any additional charges incurred during the accommodation of the participants for the mentioned 4 nights.

5. Training Venue

The training will be held in the Marriot Hotel, Islamabad. The address and contact details of the hotel are as follows:

Islamabad Marriott Hotel

Aga Khan Road, Shalimar 5
P.O. Box 1251, Islamabad, Pakistan
Tele: +92 (51) 2826121, 111-22-33-44 Ext 2707
Fax: +92- (51) 2279520

6. Day-wise Schedule

Day 0 – Saturday, March 27th 2010

Arrival of international and national outstation participants and trainers to the hotel.

Day One – Sunday, March 28th 2010

0930 hrs – 1000 hrs	Registration
1000 hrs – 1130 hrs	<ul style="list-style-type: none"> • Orientation – Rina Khan (Facilitator) • Welcome & Setting the agenda – Ali Tauqeer Sheikh & LEAD Documentary • Welcome by Federal Minister • Introduction of participants - Alex Kirby
1130 hrs – 1200 hrs	Tea Break and Group Photograph
1200 hrs – 1300 hrs	A panel on inter-regional and inter-provincial water distribution: Shakeel Durrani (Chairman, Water & Power Development Authority in Pakistan, Dr. Danish Mustafa (Professor of geography and specialist in water issues, Kings College in London)
1300 hrs – 1400 hrs	Lunch Break
1400 hrs – 1600 hrs	<ul style="list-style-type: none"> - Refresher on the Science of Climate Change – Alex Kirby - What happened in Copenhagen relating to South Asian region – (Jawed Ali Khan, Director General, Environment, Ministry of Environment) - Framing the Climate Change Debate – Joydeep Gupta - Asian impacts on water – (Dr. Arshad M Khan, Executive Director Global Change Impact Studies Centre)
1600 hrs – 1630 hrs	Tea Break
1630 hrs – 1730 hrs	Pakistan's Perspective on the Copenhagen Accord Farrukh Iqbal Khan (Director UN - II, Ministry of Foreign Affairs)

Day Two - Monday, March 29th 2010

0930 hrs - 1030 hrs	Climate change effects on Himalayan glaciers Dr. Ghazanfar Ali (Head, Glaciology and water resources, Global Change Impact Study Centre (GCISC), Islamabad)
1030 hrs- 11 30 hrs	Climate change effects in Indus Delta and Wetlands Ahmed Khan, Regional Program Manager, WWF-Pakistan's Wetlands Project Danish Mustafa (Professor of geography and specialist in water issues, Kings College in London)
1130 hrs- 1200 hrs	Tea Break
1200 hrs- 1330 hrs	Framing the Story: Key Reporting/documenting Tips – Alex Kirby, Joydeep Gupta, Huma Beg, Oren Murphy, Rina Saeed Khan Breakout groups separate and discuss key reporting techniques: <ul style="list-style-type: none"> • story angles and reliability of different types of sources; • pitching stories successfully at editorial meetings; • translating jargon and explaining difficult science and uncertainty; • improving appeal of stories through style; • brainstorming about how to cover a particular story; we tell them the top line and ask them how they would go about doing it, given the constraints of their medium, and • examples of stories that illustrate techniques which have worked. <p>Following the discussions, each breakout group will report back, supplemented by training segments on key reporting techniques.</p>
1330 hrs- 1430 hrs	Lunch Break
1430 hrs- 1500 hrs	Water issues from Kashmiri perspective Reporting on cross border water issues by Athar Parvaiz Bhatt, journalist from Kashmir
1500 hrs- 1530 hrs	Tea Break
1530 hrs- 1700 hrs	Environment and Development: <ul style="list-style-type: none"> • The Case of Climate Change on Food Security - Sara Ahmed, IDRC, India • Population, Environment and Development, Dr. Nizamuddin, Vice Chancellor, University of Gujrat; Director Centre for Population, Environment and urban studies, University of Gujrat
1700 hrs - 1800 hrs	Open discussion by all participants on problems and prospects of reporting on water/food issues followed by written feedback plus evaluations
1800 hrs - 1900 hrs	Discussion on a proposed climate change media network between Pakistani and Indian journalists and preparation and exploring funding opportunities for COP 16 to be held in Mexico in 2010 (Joydeep, Alex and Rina)

Day Three - Tuesday, March 30th 2010

Time	Session	Methodology
0730 hrs – 0800 hrs		Participants to get seated in coasters. The coasters will leave the hotel at 0800hrs, sharp.
0800 hrs – 0930 hrs	Traveling time	
0930 hrs – 1200 hrs	Field Trip to Murree Hills (Patriata)	<ul style="list-style-type: none"> • Welcome by Field Focal Person – 0930 hrs – 0940 hrs (10 mins) • Orientation about Water Conservation and Planting of Fruit Tree Project (Climate Change Mitigation) – (0940 hrs – 1010 hrs) – 30 mins • Q & A with Tea (1010 hrs – 1030 hrs) – 20 mins • Actual inspection/ visit of the Project sites (1030 hrs – 1200 hrs) – Photographs can be taken during the visit that will later be used in the stories and case studies
1200 hrs – 1300 hrs	Lunch	Lunch will be served in the field
1300 hrs – 1430 hrs	Arrival in Hotel	Participants to be seated in coasters sharp at 1300 hrs for arrival in hotel sharp at 1430 hrs

* Detail activity wise schedule of Field Visit is attached in the folder for information

At the end of the day the certificates of participation will be distributed.

Certificate Distribution Ceremony, Marriot, Islamabad

Time	Session	Methodology
1530 hrs - 1600 hrs		Guests to be seated
1600 hrs - 1730 hrs	Certificate Distribution and closing remarks by the hosts	Ali Tauqeer Sheikh (CEO, LEAD Pakistan, DFID Representative, Ministry Representative and UNDP
1730 hrs – 1800 hrs	Tea & Refreshments	

Farewell & Networking Dinner, Virsa Café, Islamabad

A farewell networking dinner will be hosted by LEAD/DFID and UNDP the same evening.

Time	Session	Methodology
1900 hrs		Participants to be seated in the coasters
1930 hrs		Reach the dinner venue
1930 hrs - 2000 hrs	Celebration of Green Award at Copenhagen	Celebration of award conferred to Ms. Rina Khan (Freelance journalists on Green journalism and a LEAD Fellow) - Ali Tauqeer Sheikh, CEO, LEAD Pakistan
2000 hrs onwards	Networking Dinner and visit to local heritage	Lok Virsa Cafe

Day four - Wednesday, March 31st 2010

Departure of the international, national participants and the trainers.

7. Useful Information

Contacting LEAD staff

LEAD facilitators will be available for assistance and facilitation to the participants in terms of logistics related to the workshop. In case of emergency or facilitation required, any of the following persons may be contacted:

Name	Contact No.
LEAD Pakistan Office	Ph: +92 51 2651511 - 8 Fax: +92 51 2651512
Syed Ahmad Hasan (Manager, Admin)	+92 03214930662
Ms. Isma Sana (Coordinator Trainings & Workshop Facilitator)	+92 0333 5219079
Mr. Fawad Milk (Admin Assistant)	+92 0321 5140601
Mr. Imtiaz Ali Shah (YPO, Trainings)	+92 0346 9748868

Money Exchange

The international participants are requested to contact the facilitator from LEAD Pakistan in case they want to exchange the money from GB Pound, Thai Baht, US Dollars and Indian Rupees to Pakistani Rupees.

The conversion rates as of March 24th 2010 are as follows:

Currency	Exchange rate in Pakistani Rupees
1 US Dollar	PKR 84
1 GB Pound	PKR 126
1 Thai Baht	PKR 3
1 Indian Rupee	PKR 2

Local Language

The national language of the country is Urdu. However, English is spoken in all offices and is perfectly understood in Islamabad city.

The medium of instruction in the workshop will be English.

Weather and Clothing (General and Field visit)

March and April are spring months in the country. The weather is pleasant and moderate ranging between 25° C to 35° C. It is suggested to bring clothes suitable for spring and summer season.

The national dress of Pakistan is Shalwar Kameez for both Men and Women. However in events and official meetings women usually wear Shalwar Kameez with Dupatta and Sarees and men wear Suit/ Dress pant with shirt and neck tie. The international participants are suggested to bring their clothing according to the weather and national dress code. Women from India can bring Sarees for the event.

In the field it is advisable especially for women to wear **Shalwar Kameez** and **dupattas**. Men may wear jeans with shirts.

The field visit will be to a hilly area where the terrain will be uneven and there are chances of rain. Therefore all participants are requested to bring *a pair of joggers* and **an umbrella** and *a cap* for the field visit.

Medication (Routine & Special for Allergy)

In Islamabad during March and April the pollen count is relatively high. This increase in the pollen count results in a lot of allergy among the people. Some commonly spread allergies are asthma, skin and eye infections. The participants are requested to bring their routine medication as well as if anyone is allergic to pollen, then kindly bring special medication for yourself. This would help avoiding emergency caused due to short of routine (in case if someone is suffering from heart disease and diabetes) or seasonal medication. The doctor's prescription against any sort of medicine should also be available in case if it is required to be shown at the airport during clearance.

Necessary Belongings

All the participants especially international are requested to bring their necessary travel documents, such as passport (original and a photocopy), National Identity Card, necessary routine medication in case if someone is suffering from heart disease and diabetes or any seasonal allergy.

8. Participants list – India

Sr. No.	Full Name	Gender (Male/ Female)	Profession/ Designation/ Organization
1	Joydeep Gupta	Male	Journalist - Associate Editor, Indo Asian News Service, India
2	Amitabh Sinha	Male	Journalist/Special Correspondent
3	Athar Parvaiz	Male	Journalist, The Kashmir Times, Jammu & Kashmir - India
4	Keya Acharya	Female	Journalist, Vice Chair Forum of Environmental Journalists of India, Bangalore, India
5	Manipadma Jena	Female	Independent Development Journalist, Writes consistently for Women's Feature Service (WFS), India
6	Pierre Fitter	Male	Correspondent - NEWS X, Delhi
7	Prachi Bhuchar	Male	Principal Correspondent and Anchor - NDTV - Delhi, India
8	Sara Ahmed	Female	Senior Program Specialist - Agriculture & Environment, IDRC Regional Office for South Asia and China
9	Pallava Bagla	Male	Photo-journalist and Science Editor, NDTV – New Delhi Television
10	Bharati Chaturvedi	Female	Director-Chintan Environmental Research and Action Group

9. Participants list – Pakistan

Sr. No.	Name	Gender (Male/ Female)	Designation & Organization
1	Mohsin Babbar	Male	Senior Journalist - KTN, Islamabad
2	Faisal Khan	Male	Senior Reporter, Dawn News - Islamabad
3	Amir Jadoon	Male	Correspondent - PTV, Islamabad
4	Asad Malik	Male	Reporter, Samaa TV, Islamabad
5	Sohail Ahmad	Male	Sub Editor, Reporter - AVT Khyber, Islamabad
6	Huma Khawar	Female	Freelance Journalist, Islamabad
7	Aftab Zahoor	Male	Environment journalist - APP, Islamabad
8	Shabina Faraz	Female	Editor, Columnist, Weekly Konain, Daily Jang - Karachi
9	Saleem Sheikh	Male	Correspondent
10	Afia Salam	Female	Coordinator, Education, Communications and Outreach, IUCN - Karachi
11	Zofeen Ebrahim	Female	Freelance Journalist, Karachi
12	Syed Jamshed Bukhari	Male	Correspondent, Daily Jang, Karachi
13	Shumaila Jaffery	Female	Senior Correspondent, Dunya TV, Lahore
14	Ahmad Rafay Alam	Male	Freelance Journalist, Lahore
15	Shahab	Male	Bureau Chief , PPI, Peshawar
16	Naveed Akram Abbasi	Male	Correspondent, Nawa - e- Waqt, Abbotabad
17	Zulfiqar Ali	Male	Correspondent, BBC World Service, Muzaffarabad, AJK
18	Tariq Naqash	Male	Correspondent, Dawn News, Muzaffarabad, AJK
19	Nazakat Ali	Male	Staff Reporter, Daily K2 & Geo TV, Gilgit
20	Irfan Beg	Male	Feature Writer, Daily Jang, Quetta

10.Trainers List

Sr. No.	Name	Designation & Organization
1	Rina Saeed Khan	Freelance Journalist, LEAD Pakistan Fellow
2	Ali Tauqeer Sheikh	CEO, LEAD Pakistan
3	Alex Kirby	Former BBC environment correspondent/trainer
4	Shakeel Durrani	Chairman, Water & Power Development Authority in Pakistan
5	Dr. Danish Mustafa	Professor of geography and specialist in water issues, Kings College in London
6	Jawed Ali Khan	Director General, Environment, Ministry of Environment
7	Joydeep Gupta	Journalist - Associate Editor, Indo Asian News Service, India
8	Dr. Arshad M Khan	Executive Director Global Change Impact Studies Centre
9	Farrukh Iqbal Khan	Director UN - II, Ministry of Foreign Affairs
10	Dr. Ghazanfar Ali	Head, Glaciology and water resources, Global Change Impact Study Centre (GCISC), Islamabad
11	Ahmed Khan	Regional Program Manager, WWF-Pakistan's Wetlands Project
12	Danish Mustafa	Professor of geography and specialist in water issues, Kings College in London
13	Huma Beg	Director, Serendip Productions
14	Oren Murphy	Regional Manager, Asia Internews
15	Athar Parvaiz Bhatt	Journalist from Kashmir
16	Sara Ahmed	IDRC, India
17	Dr. Nizamuddin,	Vice Chancellor, University of Gujrat